

## **Using a Smart Device with GoodMoneyHabits.com and GMHStudents.com**

The program will work best and have more usefulness to you if you complete it on a laptop or PC, however you are able to complete reading, exercises and assignments from a smart device, too. Here are the tools and tricks to make it work best:

### **PDF Worksheets (Found in My Goals and My Money)**

Before you begin working on your personal device, download Adobe Acrobat Reader (the one from Adobe). This is a FREE app available through the app store.

1. When you open PDF files from GMHStudents.com, be sure to “open in...” the Adobe Acrobat Reader program. Once in the Acrobat reader, you can make changes, add content to the file, etc. From here, you will want to get it to a permanent storage place.
  - a. It is our recommendation that you move the document with your edits to your laptop/ PC for future reference and use. To get this file to your PC or laptop,
    - i. “Share File”
    - ii. “Share the original document”
    - iii. Select email and send it to your email address.
    - iv. Save the file on your laptop or PC
  - b. Alternatively, you can
    - i. Save the file onto the cloud, you can follow the instructions in Adobe to create a free account
    - ii. If your device is printer-friendly, you can print your file

### **Examples (found in My Money and My Future)**

Before you begin working on your personal device, download a PDF conversion app. There are a number of FREE apps available through the app store. Each app will work slightly differently. The FREE apps typically require that you open the program inside of the app (so you open the app, then go to the login screen, enter your credentials, and navigate to the example.)

When you open the example, you are able to expand and contract each section of the calculator to review and edit the numbers. With each change, press “Calculate” at the top of the page to apply your changes. Once you are done making changes and the exercise appears as you wish, you can save it/ convert it to PDF. From here, you can email it to yourself to get the exercise on your laptop or PC for future reference.

### **Quick Calcs**

For the Quick Calcs, you are able to complete the exercises on your personal device. While you CAN save these to a PDF on your device, you will have more use for the calculators if you email them to your laptop/ PC. The Quick Calcs are programmed to “remember” your personal data (it automatically saves the information locally to your computer). You will want to be able to revisit these calculators to update them as your circumstances change. The best way to get the information from your device to your laptop or PC for permanent keeping is to email it to yourself. This can be done from each Quick Calc by clicking on the menu icon in the top right corner. Enter your email address and send it. The email will provide a link to your data. When at your laptop / PC, open this link and the data will save locally for your future use.